



Weekly Facilities Memo

Monday, September 14 – Sunday, September 20, 2015

Room	Event	Date & Time	End Date	Contact Person
<u>Monday, September 14</u>				
Fairfield Campus: Jill Crompton 707-724-0799		Vacaville Center: Laurie Gorman 707-317-3148		Vallejo Center: Erik Visser 707-330-2723
103	English	10:00 a.m. – 11:30 a.m.		Sarah McKinnon
103	ENG 1	12:00 p.m. – 2:00 p.m.		Isabel Anderson
103	Baseball Theory	4:45 p.m. – 6:15 p.m.		Scott Stover
414	SVO Meeting	12:45 p.m. – 1:45 p.m.		Amy Kennedy
445	Academic Program Review	2:30 p.m. – 4:00 p.m.		Amy Obegi
Honeychurch Boardroom	Academic Senate Meeting	3:00 p.m. – 5:00 p.m.		Michael Wyly
702	ENGL 360 Support Session	11:00 a.m. – 12:00 p.m.	To 12/21/15	Nick Schneider
806	French 4 Tutoring	12:00 p.m. – 1:00 p.m.	To 12/21/15	Lorna Marlow-Munoz
801	DE Meeting	2:30 p.m. – 4:00 p.m.		Carol Zadnik
902	Assessment Training	8:30 a.m. – 3:30 p.m.		Shemila Johnson
1400 Lobby	The Human Collective Club Fundraiser	9:00 a.m. – 12:00 p.m.		Dena Hudson
1400 Lobby	Solano City Library Literacy Program	10:00 a.m. – 3:00 p.m.		Dena Hudson
Back half of Cafeteria	Welcome Tea for Nursing Class of 2017	10:00 a.m. – 1:00 p.m.		Beverly Carroll
1633	FELI-ACE Study Group	3:00 p.m. – 4:30 p.m.		Marion Cowee
1775	Men's Basketball	12:00 p.m. – 1:30 p.m.	To 12/18/15	John Nagle
1779	Martial Arts for Kids	5:00 p.m. – 6:00 p.m.	To 10/02/15	A Pegg/A Rivera
1779	MMA Fitness	6:00 p.m. – 7:00 p.m.	To 10/02/15	A Pegg/A Rivera
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:00 p.m.	To 12/18/15	Paul Mazzarelle
Softball Field	Softball Team Group Training	1:00 p.m. – 5:00 p.m.	To 12/21/15	Terri Pearson-Bloom
Tennis Courts	Men's Intercollegiate Men's Tennis Team	2:00 p.m. – 4:00 p.m.	To 12/21/15	Jordan Walker
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.		Phil Cello
Vacaville Center – 232	Vacaville City/School Select Committee	6:00 p.m. – 8:00 p.m.		Laura Kuhn
Vallejo Center – 131	Class Activity	6:30 p.m. – 8:00 p.m.		Sandra Moore

Open @ 8:30 a.m.

1 table/2 chairs between restrooms

1 table/2 chairs by ATM

Tea time 11:15-12:30p.m.

Ages 5-12

Ages 12 & up

No services required

Courts 7-12

Please no ticketing during meeting time

No setup required

Tuesday, September 15

Evening Administrator 5:30p.m.-7p.m.

Fairfield Campus: Gregory Brown 707-724-0799

103 EMT
103 Baseball Theory
103A Supplemental
414 Basic Skills Initiative Projects Meeting
445 Umoja/Ethnic Studies Programs
501 Chemistry Department – Curriculum Work
611 Human Resources
902 Assessment Training
1421 Student Leadership / SIC
1400 Lobby The Human Collective Club Fundraiser
Faculty/Staff Lounge Math 104
Back half of Cafeteria University/College Day
1521 Math 22/Calculus 3
1528 Office Hours
1625 Office Hours – CDFS 62/CRN 81278
1633 Office Hours
1633 Office Hours
1645 SCFA Meeting
1779 Early College High School PE Class
Pool Solano Aquatic Sea Otters (SASO)
Softball Field Kinesiology Class
Tennis Courts Men's Intercollegiate Men's Tennis Team
Tennis Courts Cello Tennis
1815 PHOTO 153
Vacaville Center – 208 Online Scholarship Application Screening
Vacaville Center – 232 Nursing Seminar
Vallejo Center – 129 Orientation

Vacaville Center: Kimo Calilan 707-317-3148

10:00 a.m. – 11:00 a.m.
12:45 p.m. – 2:15 p.m.
8:00 a.m. – 10:00 a.m.
11:00 a.m. – 12:00 p.m. & 1-2p.m. & 3-4p.m.
1:00 p.m. – 5:00 p.m.
2:00 p.m. – 4:00 p.m.
8:00 a.m. – 11:00 a.m.
8:30 a.m. – 3:30 p.m.
12:30 p.m. -2:30 p.m.
9:00 a.m. – 10:30 a.m.
9:00 a.m. – 11:15 a.m.
9:00 a.m. – 7:30 p.m.
1:00 p.m. – 2:00 p.m.
4:15 p.m. – 5:15 p.m.
5:15 p.m. – 6:30 p.m.
7:30 a.m. – 8:00 a.m.
6:00 p.m. – 6:30 p.m.
2:00 p.m. – 4:00 p.m.
7:00 a.m. – 7:45 a.m.
4:00 p.m. – 6:00 p.m.
1:00 p.m. – 5:00 p.m.
2:00 p.m. – 4:00 p.m.
8:00 a.m. – 8:15 p.m.
5:00 p.m. – 9:50 p.m.
3:30 p.m. – 6:30 p.m.
12:15 p.m. – 1:30 p.m.
5:00 p.m. – 8:00 p.m.

Vallejo Center: Leslie Minor 707-330-2723

Glenn Burgess
Scott Stover
J. Scott/R. Hamlin
Genele Rhodes
Karen McCord
Maria Santiago
Wade Larson
Shemila Johnson
Dena Hudson
Dena Hudson
Pam Sheehan
Marcie McDaniels
Gabriel Fredericks
Shaw Matthews
Barry Bussewitz
Joan Means
Joan Means
Ruth Fuller
Jose Ballesteros
Paul Mazzarelle
Terri Pearson-Bloom
Jordan Walker
Phil Cello
Rick Mariani
Barbara Pavao
Joyce Averett
Shemila Johnson

Open @ 8:30 a.m.

1 table/2 chairs between restrooms

To 09/22/15

To 12/15/15

To 12/15/15

To 10/20/15

To 12/15/15

To 12/15/15

To 12/17/15

To 12/18/15

Drag field, paint OF foul lines/mow field

To 12/17/15

To 12/21/15

Courts 7-12

To 12/15/15

To 09/30/15

Wednesday, September 16

Evening Administrator 5:30p.m.-7p.m.

Fairfield Campus: Renee Pegues 707-724-0799

103 Nursing
302 Office Hours
308 Office Hours
431 EOPS Staff Meeting
446 Office Hours

Vacaville Center: Rachel Ancheta 707-317-3148

9:00 a.m. – 11:00 a.m.
11:30 a.m. – 12:30 p.m.
4:20 p.m. – 5:20 p.m.
9:30 a.m. – 10:30 a.m.
6:00 p.m. – 7:30 p.m.

Vallejo Center: Shemila Johnson 707-330-2723

Erin Craig
Patrick Grant
John Nettle
Amber Cheatham
Mani Subramanian

Wednesday, September 16 (cont.)

Evening Administrator 5:30p.m.-7p.m.

Fairfield Campus: Renee Pegues 707-724-0799

Vacaville Center: Rachel Ancheta 707-317-3148

Vallejo Center: Shemila Johnson 707-330-2723

501 Financial Aid – Smart Borrower Workshop
Pam Keith Conference Rm Deans Meeting
Honeychurch Boardroom Board Room Setup
Honeychurch Boardroom Governing Board Meeting
702 ENGL 360 Support Session
704 Social & Behavioral Sciences School Meeting
712 Supplemental Instruction for FYE Students
806 French 4 Tutoring
1421 Club Promo Day
1400 Lobby Club Promo Day
Clock Tower & 1700 bldg. Pacific Blood Drive
Faculty/Staff Lounge CSEA General Membership Meeting
1528 Office Hours
1775 Men's Basketball
1779 Martial Arts for Kids
1779 MMA Fitness
Pool Solano Aquatic Sea Otters (SASO)
Softball Field Softball Team Group Training
Softball Field Lady Spartan Fast Pitch Softball
Tennis Courts Men's Intercollegiate Men's Tennis Team
Tennis Courts Cello Tennis
Vacaville Center – 207 Office Hours
Vacaville Center – 232 Nursing Seminar
Vallejo Center – 121 Media Ethics

2:30 p.m. – 4:30 p.m.
9:00 a.m. – 11:00 a.m.
4:00 p.m. – 6:30 p.m.
6:30 p.m. – 9:00 p.m.
11:00 a.m. – 12:00 p.m.
1:50 p.m. – 4:30 p.m.
9:00 a.m. – 10:00 a.m.
12:00 p.m. – 1:00 p.m.
9:00 a.m. – 3:00 p.m.
9:00 a.m. – 2:00 p.m.
9:30 a.m. – 2:30 p.m.
2:00 p.m. – 3:00 p.m.
5:00 p.m. – 6:00 p.m.
12:00 p.m. – 1:30 p.m.
5:00 p.m. – 6:00 p.m.
6:00 p.m. – 7:00 p.m.
4:00 p.m. – 6:00 p.m.
1:00 p.m. – 5:00 p.m.
4:00 p.m. – 9:00 p.m.
2:00 p.m. – 4:00 p.m.
8:00 a.m. – 8:15 p.m.
5:00 p.m. – 6:00 p.m.
12:15 p.m. – 1:30 p.m.
6:00 p.m. – 9:40 p.m.

Open @ 2:30p.m.

Audience style

To 12/21/15

To 12/16/15

To 12/21/15

Move furniture out/30+ tables needed

To 09/30/15

To 12/18/15

To 10/02/15

To 10/02/15

To 12/18/15

To 12/21/15

To 12/30/15

To 12/21/15

Courts 7-12

To 12/16/15

To 09/30/15

To 12/15/15

Ages 5-12

Ages 12 & up

No services required

Tracy Gross
Laurie Gorman
Sandra Therrien
Sandra Therrien
Nick Schneider
Janet Leary
R Hamlin/J Scott
Lorna Marlow-Munoz
Dena Hudson
Dena Hudson
Dena Hudson
Janet Schwartz
Larisa Wiggins
John Nagle
A Pegg/A Rivera
A Pegg/A Rivera
Paul Mazzarelle
Terri Pearson-Bloom
Linus Schlumpberger
Jordan Walker
Phil Cello
Markus Pfitzner
Joyce Averett
Professor Beebout

Thursday, September 17

Evening Administrator 5:30p.m.-7p.m.

Fairfield Campus: Marielle Calara 707-724-0799

Vacaville Center: Tracy Drake 707-317-3148

Vallejo Center: Rischa Slade 707-330-2723

103 Nursing
103 Baseball Theory
103A Advanced Excel
103A Cosmetology
431 International Program Meeting
414 New Building Meeting
414 2+1 STEM Grant Planning Meeting
443 Foster & Kinship Care Education

8:00 a.m. – 9:30 a.m.
4:45 p.m. – 6:15 p.m.
8:30 a.m. – 10:30 a.m.
11:00 a.m. – 3:30 p.m.
1:30 p.m. – 3:00 p.m.
10:00 a.m. – 4:00 p.m.
4:00 p.m. – 5:00 p.m.
5:30 p.m. – 9:30 p.m.

Open @ 5:30p.m. To 10/08/15

Vitalis Enemmuo
Scott Stover
Cynthia Vincent
Cheryl McDonald
Shemila Johnson
Danielle Gonzalez
Genele Rhodes
Dottie Fair

Thursday, September 17 (cont.)

Evening Administrator 5:30p.m.-7p.m.

Fairfield Campus: Marielle Calara 707-724-0799

445	Umoja/Ethnic Studies Programs
503	CTE Division Meeting
611	Fiscal Services Meeting
611	Human Resources
710	Ashland Class
713	Office Hours
811	CSEA Steward Training
902	1 st Year Nursing Instructor Seminar
1421	Constitution Day
1421	ICC Meeting
1400 Lobby	Constitution Day – Reading of the Constitution
1400 Lobby	The Human Collective Club Fundraiser
Faculty/Staff Lounge	Math 104
1528	Math 21/Calculus 2
1642	Office Hours – CDFS 70/CRN 81285
1737	BVC for Women's Basketball Coaches Meeting
1779	Early College High School PE Class
Pool	Solano Aquatic Sea Otters (SASO)
Tennis Courts	Men's Intercollegiate Men's Tennis Team
Tennis Courts	Cello Tennis
Softball Field	Kinesiology Class
Softball Field	Nor Cal Elite Fast Pitch Softball
1877	PHOTOI 153
Vacaville Center – Lobby	International of Pharmaceutical Engineers Mtg.
Vacaville Center – 140	International of Pharmaceutical Engineers Mtg.
Vacaville Center – 232	Foundation Meeting
Vallejo Center – 123	Business Plan 101

Vacaville Center: Tracy Drake 707-317-3148

1:00 p.m. – 5:00 p.m.
3:00 p.m. – 4:30 p.m.
9:00 a.m. – 12:00 p.m.
2:30 p.m. – 4:00 p.m.
6:30 p.m. – 9:00 p.m.
5:30 p.m. – 6:00 p.m.
5:00 p.m. – 8:00 p.m.
10:00 a.m. – 2:00 p.m.
9:00 a.m. – 12:00 p.m.
12:30 p.m. – 1:30 p.m.
9:00 a.m. – 12:00 p.m.
2:30 p.m. – 5:30 p.m.
9:00 a.m. – 11:15 a.m.
1:00 p.m. – 2:00 p.m.
4:45 p.m. – 6:00 p.m.
6:00 p.m. – 9:00 p.m.
7:00 a.m. – 7:45 a.m.
4:00 p.m. – 6:00 p.m.
2:00 p.m. – 4:00 p.m.
8:00 a.m. – 8:15 p.m.
1:00 p.m. – 5:00 p.m.
4:00 p.m. – 9:00 p.m.
5:00 p.m. – 6:00 p.m.
1:00 p.m. – 10:00 p.m.
1:00 p.m. – 10:00 p.m.
3:00 p.m. – 4:30 p.m.
6:00 p.m. – 8:00 p.m.

Vallejo Center: Rischa Slade 707-330-2723

To 12/17/15

Karen McCord
Debbie Luttrell-Williams
Laura Convento
Rachel Ancheta
Kathy Rosengren
Peter Zitko
Jerry Fillingham
Glenn Burgess
Dena Hudson
Dena Hudson
Dena Hudson
Dena Hudson
Pam Sheehan
Maddy Cunningham
Barry Bussewitz
Matt Borchert
Jose Ballesteros
Paul Mazzarelle
Jordan Walker
Phil Cello
Terri Pearson-Bloom
Bobby Cameron
Rick Mariani
Curt Johnston
Curt Johnston
Curt Johnston
Blair Abee

Open @ 6:30 p.m.

To 11/19/15

Open @ 5p.m.

To 10/08/15

1 table/2chairs between glass doors-west side

1 table/2chairs between restrooms

To 09/22/15

To 12/17/15

To 10/22/15

To 12/17/15

To 12/18/15

To 12/21/15

Courts 7-12

Drag field, paint OF foul lines/mow field

To 12/17/15

To 12/31/15

To 12/17/15

Event time 4:30-8p.m.

Stage, podium, custodian requested

Friday, September 18

103A	Banner Training Deans
Bldg. 400 Breakroom	Kaiser Wellness & Health Fair
444	FYSI Workshop
446	BIO 015
502	Typing Test Certificates
Honeychurch Boardroom	Open Enrollment
704	Office Hours

12:00 p.m. – 1:00 p.m.
4:00 p.m. – 11:00 p.m.
1:00 p.m. – 3:00 p.m.
10:50 a.m. – 11:30 a.m.
12:00 p.m. – 3:00 p.m.
9:00 a.m. – 2:00 p.m.
11:30 a.m. – 12:00 p.m.

Storage area

To 12/11/15

No fees for test/Photo ID required

Event time 11:00 a.m. – 1:00 p.m.

To 12/18/15

Laurie Gorman
S. Therrien /A. Vallin
Kamber Sta. Maria
Michelle Smith
Pat Ceja
Tracy Drake
Devin Leigh

		<u>Friday, September 18 (cont.)</u>	
712	French 4 Tutoring	8:45 a.m. – 9:45 a.m.	To 12/18/15
743	Supplemental Instruction for FYE Students	1:30 p.m. – 3:30 p.m.	To 12/18/15
806	French Club	12:00 p.m. – 1:00 p.m.	To 12/18/15
902	Basic Skills	2:00 p.m. – 3:00 p.m.	
1400 Lobby	The Human Collective Club Fundraiser	1:00 p.m. – 2:30 p.m.	<i>1 table/2 chairs between restrooms</i>
1526	Math 23/Differential Equations	2:00 p.m. – 3:00 p.m.	To 12/18/15
1528	Math 20/Calculus Study Group	11:00 a.m. – 12:00 p.m.	To 12/18/15
1528	Math 40/Linear Algebra	12:00 p.m. – 1:00 p.m.	To 12/18/15
1775	Men's Basketball	12:00 p.m. – 1:30 p.m.	To 12/18/15
1779	Martial Arts for Kids	5:00 p.m. – 6:00 p.m.	<i>Ages 5-12</i> To 10/02/15
1779	MMA Fitness	6:00 p.m. – 7:00 p.m.	<i>Ages 12 & up</i> To 10/02/15
1779	Break Dancing	7:00 p.m. – 8:30 p.m.	<i>Ages 12 & up</i> To 10/02/15
Gym	Mendocino vs. SCC Volleyball	6:00 p.m. – 8:00 p.m.	
Pool	Solano Aquatic Sea Otters (SASO)	4:00 p.m. – 6:00 p.m.	To 12/18/15
Tennis Courts	Men's Intercollegiate Men's Tennis Team	2:00 p.m. – 4:00 p.m.	To 12/21/15
Tennis Courts	Cello Tennis	8:00 a.m. – 8:15 p.m.	<i>Courts 7-12</i>
Soccer Field	Marin vs. SCC Women's Soccer	4:00 p.m. – 7:00 p.m.	<i>Prep field</i>
Softball Field	Lady Spartan Fast Pitch Softball	4:00 p.m. – 9:00 p.m.	To 12/30/15
Vallejo Center – 125	Assessment Testing	9:30 a.m. – 1:30 p.m.	<i>Appointments online/SCC ID/Photo ID required</i>

		<u>Saturday, September 19</u>	
135	English Lab	9:00 a.m. – 12:20 p.m.	<i>Open exterior doors only</i> To 12/05/15
302	PHYS 002	8:00 a.m. – 11:50 a.m.	To 12/20/15
Bldg. 400	Kaiser Wellness & Health Fair	6:00 a.m. – 4:00 p.m.	<i>Custodial & Groundskeepers required</i>
704, 706, 801	Kaiser Wellness & Health Fair	6:00 a.m. – 4:00 p.m.	
804	CPR & First Aid	8:00 a.m. – 4:30 p.m.	<i>Open @ 8a.m.</i>
806	American Heart Association CPR	8:00 a.m. – 12:30 p.m.	<i>Open @ 8a.m.</i>
808, 809	EMT 213	8:00 a.m. – 5:15 p.m.	To 09/19/15
Bldg. 1400	Kaiser Wellness & Health Fair	6:00 a.m. – 4:00 p.m.	<i>IT tech required</i>
1633	Children's Program Staff Training	9:00 a.m. – 12:00 p.m.	
1779	Kaiser Wellness & Health Fair	6:00 a.m. – 4:00 p.m.	
Gym	Kaiser Wellness & Health Fair	6:00 a.m. – 4:00 p.m.	
Softball Field	Kaiser Wellness & Health Fair	6:00 a.m. – 4:00 p.m.	
Vacaville Annex – 103	ASTR 010	9:00 a.m. – 11:50 a.m.	To 12/20/15
Vacaville Annex – 104	PSYC 001	9:00 a.m. – 11:50 a.m.	To 12/20/15
Vacaville Annex – 108	ENGR 001	10:00 a.m. – 10:50 a.m.	To 12/20/15
Vacaville Center – 138	ESL 330	9:00 a.m. – 11:50 a.m.	To 12/20/15
Vacaville Center – 207	HIST 017	9:00 a.m. – 11:50 a.m.	To 12/20/15

Lorna Marlow-Munoz
R Hamlin/J Scott
Lorna Marlow-Munoz
Joshua Scott
Dena Hudson
Jordan Rayburn
Jordan Rayburn
Jordan Rayburn
John Nagle
A Pegg/A Rivera
A Pegg/A Rivera
A Pegg/A Rivera
Darla Williams
Paul Mazzarelle
Jordan Walker
Phil Cello
Terri Pearson-Bloom
Linus Schlumpberger
Maureen Bates

Carlene Coury
Darwin Ho
S. Therrien /A. Vallin
S. Therrien /A. Vallin
Charlotte McKeown
Pam Graham
Michael Modrich
S. Therrien /A. Vallin
Christie Speck
S. Therrien /A. Vallin
S. Therrien /A. Vallin
S. Therrien /A. Vallin
Tracey Johnson
Sabine Bolz
Alexander Rabidoux
Noel Marianetti
Christopher Collins

Saturday, September 19 (cont.)

Vacaville Center – 208 NURS 111
Vacaville Center – 212 PLSC 001
Vacaville Center – 214 ENGL 001
Vacaville Center Instructor's Office Hours

9:00 a.m. – 11:50 a.m.
9:00 a.m. – 11:50 a.m.
9:00 a.m. – 11:50 a.m.
12:00 p.m. – 12:30 p.m.

To 12/20/15
To 12/20/15
To 12/20/15
To 12/21/15

Carolyn Daniel
Christopher Arns
Arthur Engelbrecht
Saturday Instructors

Sunday, September 20

807B NURS 103
Tennis Courts Cello Tennis – Challenger
Grass Strip by 1000/1900 Northern California Whippet Fanciers Association

7:00 a.m. – 4:10 p.m.
7:00 a.m. – 8:00 p.m.
10:00 a.m. – 2:00 p.m.

To 10/12/15

Courts 1-12

Mow grass strip prior to event

Myra Kargbo
Phil Cello
Jean Balint